



National Ambulance Service (NAS)

Ambulance Operations (Fleet) Policy

Vehicular Emergency Response

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1.0 POLICY

- 1.1 National Ambulance Service (NAS) personnel in the performance of their duties are societal examples in relation to safe driving practice.
- 1.2 NAS staff may be required to drive in Emergency Response mode and it is particularly important that any such response is undertaken in the safest possible manner given due consideration to the nature of the emergency, road and Patient's condition, other passengers and road users.

2.0 PURPOSE

2.1 To establish a vehicular emergency driving policy, and specific responsibilities for safe operation of all NAS vehicles where requested to respond to an emergency incident.

3.0 SCOPE

3.1 This Policy applies to all NAS staff while operating any NAS vehicle where requested to respond to an emergency incident.

4.0 LEGISLATION/OTHER RELATED POLICIES

- 4.1 Policy NASP010 Operational Driving of NAS Vehicles
- 4.2 National Ambulance Service Safety Statements
- 4.3 Rules of the Road
- 4.4 S.I. 190/1963 Sct. 86.3 (a)
- 4.5 S.I. 194/1992 Sct. 9 (a)
- 4.6 S.I. 223/1994 Sct. 3 (2)
- 4.7 S.I. 224/1994 Sct. 3 (a)
- 4.8 S.I. 182/1997 Sct. 5.2 (c)
- 4.9 S.I. 274/1998 Sct. 5 (2)
- 4.10 S.I. 626/2002 (Airports) Sct. 3)
- 4.11 Road Traffic Act 1993 Sct. 62

5.0 GLOSSARY OF TERMS AND DEFINITIONS

Leading EMT – Supervisor (Paramedic/Advanced Paramedic)

6.0 ROLES AND RESPONSIBILITIES

- 6.1 Operational Support and Resilience Managers (OSRM) are responsible for monitoring this policy and ensure it is implemented.
- 6.2 Relevant Managers are responsible for the operation of relevant parts of this policy.
- 6.3 Relevant Managers and Supervisors must ensure that this policy is disseminated to all staff in their Area
- 6.4 Supervisors must monitor compliance with this policy.
- 6.5 All appropriate employees must adhere to the relevant parts of this policy.
- 6.6 All staff are responsible for being familiar with the contents of this document and enforced Road Traffic Regulations.

7.0 PROCEDURE

7.1 Driving Guidelines

- 7.1.1 It is the responsibility of the driver of any vehicle driven to support NAS operations to do so in a safe and prudent manner at all times.
- 7.1.2 All vehicles shall be operated in compliance with applicable Road Traffic (Traffic and Parking) Acts, Bye Laws and Statutory Instruments, 1961, 1964, 1968, 1974, 1983, 1991, 1992, 1993, 1994, 1997, 1998 and 2002. These statutes provide specific legal exemptions to NAS vehicles responding to an emergency incident.
- 7.1.3 Driving to incidents shall be categorised based on the nature of the situation as advised by Ambulance Control.
- 7.1.4 The categories are defined as:
- A. "NORMAL TRAFFIC" Routine response, proceeding with caution, obeying all traffic regulations and without activating emergency audio/visual aids.
- B. "EMERGENCY RESPONSE" Emergency response with all emergency audio/visual aids in line with the PHECC Dispatch Code Guidelines.
- 7.1.5 "Emergency" driving does not allow the operator of any vehicle to drive without due care and caution.
- 7.1.6 The regard for the public safety shall always be the primary consideration.
- 7.1.7 Safe arrival shall always take precedence over speed and manoeuvring en route to and return from an incident.

Exemptions from the provisions of Road Traffic Laws for NAS Vehicles

7.2.1 The driver of an ambulance is exempt from the provisions of certain road traffic laws but is not immune from the consequences of being involved in a collision.

- 7.2.2 The following provisions apply:
- A. Speed Limits. (S.I. 194/1992 Sct. 9 (a), S.I. 223/1994 Sct. 3 (2), S.I. 224/1994 Sct. 3 (a), S.I. 626/2002 (Airports) Sct. 3)
- B. Red Traffic lights (except light controlled pedestrian crossings). (S.I. 182/1997 Sct.5.2(c))
- C. The circumnavigation of traffic bollard's and islands. (S.I. 182/1997 Sct. 5.2 (c))
- D. Driving contra flow in one way streets. (S.I. 182/1997 Sct. 5.2 (c))
- E. Driving contra flow on the carriageway. (S.I. 182/1997 Sct. 5.2(c))
- F. Motorway rules with particular regard to stopping and use of the hard shoulder. (S.I. 182/1997 Sct. 5.2 (c))
- G. Use of non-motorway hard shoulders and bus lanes. (Road Traffic Act 1993 Sct. 45, 55)
- H. Parking restrictions. (S.I. 274/1998 Sct. 5 (2))
- I. No through traffic. (S.I. 182/1997 Sct. 5.2 (c))
- J. No overtaking. (S.I. 182/1997 Sct. 5.2 (c))
- K. Sounding horns at night (23.30 to 07.00 hours). (S.I.190/1963 Sct. 86.3 (a))
- L. Toll road charges (Road Traffic Act 1993 Sct. 62)
- M. Wheel clamping (S.I. 274/1998 Sct. 5 (2))
- 7.2.3 All of the following conditions must exist for the above exemptions to apply:A. Be travelling in an emergency call circumstanceB. The vehicle must look and sound like an emergency vehicle, blue lights on and siren sounding.

C. The driver must deem his/her actions justifiable.

7.3 Difficult Circumstances

- 7.3.1 The accepted international practice requires that drivers must come to a complete halt on the approach to red traffic lights, before proceeding onwards (assuming that it is safe to do so). Yet there will be times of particular emergency, whenhaving checked to the left and right and having established that the way ahead is clear it would be unreasonable to expect the driver to come to a complete dead stop, before proceeding onwards through the hazard. In the event, it is down to the driver to be extra watchful and to proceed with caution, as it is indeed at all other times.
- 7.3.2 The right to exercise any of the above exemptions does not provide for immunity against prosecution, in the event of being involved in a collision, while availing of any of the exemptions. Blame for a collision will be apportioned according to the circumstances and actions taken by the parties concerned.
- 7.3.3 When driving outside the constraints imposed by law on motorists, NAS personnel must exercise vigilance and be on the alert for those who will endanger and won't or can't facilitate their need for road space and safe passage.
- 7.3.4 NAS personnel are at all times accountable for their actions and must should they be involved in a collision be able to show, whatever the circumstance, that they had acted with prudence and care in the execution of their duties.

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7.4 Emergency Response Policy

- 7.4.1 Drivers shall attain a prompt safe response by:
- A. Familiarising themselves with the safest and quickest routes and being knowledgeable of routes and roadways with inherent hazards.
- B. Ensuring that all occupants of the vehicle are safety belted prior to any vehicle movement.
- C. Assuring that all vehicle doors are closed prior to vehicle movement.
- D. Driving defensively and professionally at an appropriate speed which reflects the existing Patient, road and traffic conditions.
- E. Defensive Driving is based upon the following principle:
 - By applying full concentration to the driving task the driver is able to maximise his/her observations thereby enabling him/her to create and maintain space around his/her vehicle which will then give him/her time to respond to, and deal with, hazards and situations. Defensive drivers are non-competitive, and aware that either they or other road users are likely to make a mistake at any time. To drive defensively is to make allowances for, and accommodate, these mistakes.
- F. Using warning devices to move around and to request the right-of-way in a safe and predictable manner.
- G. Public safety shall always take precedence over speed and manoeuvring. 7.4.2 Specific Rules:
- H. When responding "Emergency Response", all emergency audio and visual devices shall be utilised.
- I. When not utilising emergency audio and visual aids, all applicable traffic regulations shall be observed.
- J. Prior to entering an intersection the driver must account for all traffic lanes. If the intersection is a negative right of way (red light, stop, etc.), the driver must stop prior to entering the intersection and may proceed only if all traffic lanes have yield e right of way.
- K. Emergency vehicles are required to pass other vehicles on the right. In any case where an emergency vehicle passes another vehicle on the left, (Any passing of vehicles other than provided for in road traffic legislation will expose the service to additional liability) an additional responsibility is incurred which may result in liability and other legal sanctions.
- L. Vehicles involved in an emergency response shall stop at all railway crossings before crossing rail lines. This is due to the fact that lights and sirens may mask an on-coming train. Drivers shall not rely on the signalling devices alone but shall obtain a confirmed visual clearance of the tracks prior to crossing it.
- M. When approaching an active school crossing, the driver shall obey all applicable traffic regulations, including stopping, regardless of the emergency response.
- N. Emergency response should be discontinued upon hearing any communication that informs that the need for emergency response is no longer needed. Upon receipt of such communications the driver must immediately resume routine travel and follow all applicable traffic regulations.

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7.5 Incident Scene

- 7.5.1 The unique hazards of driving at or near the incident location require drivers to use extreme caution and to be alert and prepared to react to the unexpected to include the weather conditions.
- 7.5.2 Drivers must consider the dangers their moving vehicles pose to other emergency service personnel and on-lookers that may be preoccupied with the incident, and may step into the path of a moving vehicle.
- 7.5.3 The emergency vehicle that arrives first shall be parked so that the vehicle can protect personnel engaged at the incident. Flashing or rotating warning lights shall be utilised to warn approaching traffic of the incident.
- 7.5.4 Any on-scene reversing shall be done with the aid of assistance; if the attending crew is available he/she should always assist the driver when reversing.
- 7.5.5 Where assistance is not available, the driver shall carry out a 360-degree walkaround and visual clearance check prior to reversing. (This check should only be carried out where it is safe and practical to do so)

7.6 Execution

- 7.6.1 This document will at all times give precedence to updated Road Traffic Regulations. The latest revision has taken account of all recent and relevant changes relating to Road Traffic law.
- 7.6.2 This document shall also form part of NAS Safety Statements.

8.0 IMPLEMENTATION PLAN

- 8.1 This Policy will be circulated electronically to Area Operations Managers (AOM)
- 8.2 This Policy will be circulated electronically to all relevant Managers, Supervisors and Staff
- 8.3 This Policy will be available in electronic format for ease of retrieval and reference
- 8.4 Each Supervisor responsible for updating electronic Policy Manuals will return the Confirmation Form to each Area Headquarters to confirm document circulation to all staff

9.0 REVISION AND AUDIT

- 9.1 This policy and procedure will be reviewed whenever necessary following changes in policy, procedures and/or legislation.
- 9.2 Operational Support and Resilience Managers (OSRM) or designates are responsible for ensuring the maintenance, regular review and updating of this policy.
- 9.3 Revisions, amendments or alterations to the policy can only be implemented after consideration and approval by the Director of the National Ambulance Service following consultation with the National Ambulance Service Leadership Team
- 9.4 Compliance with this policy will be assessed through the on-going supervision of staff at all times.

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- 9.5 It is in the interest of all staff members to ensure that this policy is adhered to in order to enhance staff safety.
- 9.6 Supervisors and Managers will monitor the performance of staff within their areas of responsibility.
- 9.7 Every Incident/Near Miss involving the driving of an NAS vehicle will be reviewed so as to examine the effectiveness of this Policy and it's associated Procedures.

Revision History:

(This captures any changes that are made to a SOP when it has been revised. This may be placed at the back or close to the front of the document according to local preference.)

No	Revision No	Date	Section Amended	Approved by
1	9	03/01/2017	P4.7.1.4, pg6 7.3.1, & pg.7 7.4.2,	NFG

10.0 APPENDICES

- 1.1 **Appendix 1 –** Procedure Acknowledgement form
- 1.2 Appendix 2 Form Daily Vehicle Inspection
- 1.3 Appendix 2 Form Vehicle/Equipment Defect
- 1.4 **Appendix 3 –** Form Ambulance Service Equipment List
 - 1.4.1 Document Control No. 1 Peer Review Policy, Procedure, Protocol or Guidance
 - 1.4.2 Document Control No. 2 Key stakeholders Review of Policy, Procedure, Protocol or Guidance Reviewer Statement Document Control No. 3 Signature Sheet

11.0 Signatures of Approval

Martin Donke

National Ambulance Service Director On Behalf of the National Ambulance Service

Date 3rd January 2017

NAS Emergency Ambulance Vehicle

May 2014



Vehicle Equipment Inventory

HSE NAS Emergency Ambulance Vehicle Equipment Schedule

Paramedic Response Kit x 2 or Paramedic Response Bag & AP Response Bag (depending on crewing levels)

Paramedic Drug bag x 1 or AP Drug Bag x1 (depending on crewing levels) (Must have a lockable press in Ambulance for it)

Patient Comfort

Pillows x 1 Disposable Blankets x 6 Disposable Pillow Cases x 6 Paper towels x 2 Toilet Rolls x 2 Urinal – absorbent granule type x 4 (Uriwell?) Bed pan – absorbent granules type x 4 (WAG bag?) Incontinent sheets x 8 Clinical Waste Bags x 4 Disposable cups x 12 Water flask x 1 Hypothermic Blankets –Adult x 3 & Paed x 2

Carrying Devices

Item	Special Remarks	Size	Qty.	Req.	
	C.E.N. vehicle - 4 point				
Trolley stretcher	patient locking harness		1		
Ambulance carrying chair	Restraint strap		1		
	Banana board, Sliding				
	sheet, path slide, gait				
Patient-handling aids	belt in a bag		1		
	With restraint straps,				
Stryker chair	with foot rests		1		
Vacuum mattress		Adult	1		
		Adult &			
Corning Choot		_	1 of		
Carrying Sheet		Bariatric	each		
	Complete with head				
	hugger, spider				
Long Spinal Board	straps/speed clips	Adult	1		
	Complete with head				
Orthopaedic Stretcher	pads & 3 straps	Adult	1		
Child stretcher harness		Child	1		
Infant stretcher harness		Infant	1		
	Vest type extrication				
KED/TED	device		1		
		Infant/Child			
Stiff Neck Collars	Adult x 4/ Paeds x 2	/Adult			

Miscellaneous

Item	Special Remarks	Size	Qty.	Req.
	Foldable with base			T
Warning Triangle	Reflective		2	
	Dry Powder (classe A, B	5		
Fire Extinguisher	& C)	2kg	2	
	Disposable(vehicle			
Sharps Container	mounted)	-	1	
Water soluble bag	Contaminated laundry		3	
Clinical Waste Plastic bag	Yellow Clinical Waste	Large & Small	3	
Hand cleaning gel	(Vehicle mounted)		1	
	Kit – complete with		-	
Barrier Personal protection	goggles and masks		2	
Gloves	(Vehicle mounted)	S/M/L/XL	1 box	
Emesis Sacs	(Vehicle mounted)		12	
Clinical Waste Bin	Vehicle mounted		6	
Non Clinical Waste Bin	Vehicle mounted		1	
Hand Cleanser Dispenser	Vehicle mounted		1	
Hand Towel Roll	Vehicle Mounted		1	
White Board – 25cm x 50cm	Vehicle Mounted		1	
luids warmer	Vehicle mounted	35°C	1	
		Shows		
		elapsed		
	and the second sec	time,		
Clock with countdown timer	venicie	seconds	1	
Pigeon box container	Vehicle mounted		1	

Item	Special Remarks	Size	Qty.	Req.
Traction Splint	Bilateral device	Adult	1	
Vacuum Splints		Set	1	
Frac Straps		Set	1	
Sam Pelvic Sling II	Medium and large size		1 of each	
Mechanical CPR Device Where available	With alternative power source		1	
Entonox	D/CD		2	
Oxygen	F		2	
Oxygen	CD		2	
Low Reading thermometer			1	
Amputation bags			4	
Body Fluids Spill Kit			1	
PCR Report forms			12	
Octopus Device	Car/light van size		1	
Hot Packs			6	
Cold Packs			10	
Cruciform Labels			10	
Gel type burns kit	This amount of dressings can cover up to10% BSA of two patients	20 x 45cm & 10x 40cm dressings	3 of each	
Cling film & dispenser for ourns			1	
Maternity pack	Pre-packaged		2	

Neonatal wrap/bag	2	
		1.1

Fluids Pack

Outside pockets



- 6 Fluid Pockets with label inserts
- 0.9% NaCl 500mls x 3
- Dextrose 10% 500mls x 1
- Dextrose 5% 100mls x 2
- 0.9 % NaCl 100mls x 2



Fluids bag Inner section

Inside fluids kit

Safety Cannulae 14G, 16G, 18G, 20G, 22G, 24G x 2,Needles green x 5, blue x 5,blunt drawing up needles x 6,Baxter or Clave (Needle free bungs) x 8,10 ml NaCl0.9% flushes x 6,Alcohol wipes x 10,Tourniquets x 4(disposable),I.Vdressings (Tegraderm or equiv) x 6,Individual wrapped Gauze (or eyepads) pads x4,Giving sets (Microdrip) x 2,10ml syringes x 4, 3ml x 4,3 way taps x 4,Plasters x 6,Ampoule opening device x 1,1" Adhesive Tape x 1

Inside Ambulance (Fluid Warmer)

- 0.9% NaCl 500mls x 6
- Dextrose 10% 500mls x 2
- 0.9 % NaCl 100mls x 2

Agreed at NASLT, 7th May 2014

Monitoring / Defibrillation

Monitor Defibrillator x 1 - (mounted and charging in vehicle)(ETCO2, SPO2- Adult/ child finger probes, ear probe), NIBP – with adult 12 Lead Acquisition and Transmission capability, manual/AED options)

Battery operated suction (mounted and charging in vehicle) x 1 (Disposable container/liner)

Pigeon boxes Stock

- 1. OPA's Infant to large adult sizes
- 2. Emesis Sacs x 4 & PEFR monitor mouthpieces (disposable, adult and child x 2)
- 3. Adult 100%NRB x 2 + Adult Nasal O₂ Cannulae x 2
- 4. Adult Neb Mask x 2 + Adult Multi-flow Venturi Mask x 2
- 5. Paed 100% NRB x 2 + Paed Nasal O₂Cannnula x 1
- 6. Paed Neb Mask x 2 + Paed Multi-flow Venturi Mask x 2
- 7. Dressings x 4 (10x20); Conforming Bandages x 4 (4" & 6"), 1" Adhesive Tape x 1
- BGL Lancets x 10; Alco wipes x 10, Plastersx10. Thermometer probe x 1 & box of 20 probe covers

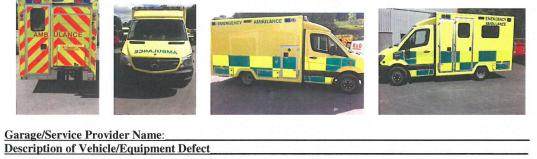
Suction unit consumables:

- 1. Suction Yanker (Adult x 4 & Paed x 4)
- 2. Suction Catheters (French): 10 (Black) x 4; 12 (White) x 4; 14 (Green) x 4.
- 3. Suction Liners x 4
- 4. Suction Extension Tubing x 4

National Ambulance Service Vehicle/Equipment Defect Form

Station		Mileage		
Vehicle Reg. Number	Call Sign	Date	Time	
Crew Name1		Crew Name 2		Serial No.

Please circle defect found (if any) on relevant diagram below



Bag & Tag Serial Number			-
Signed Pin No. [Crew Member 1	Sig	nedPin No.	
Reported To:	tion Supervisor	Time:	Hrs
Corrective Action Taken/ Resource Ma	nager / Station Su	ipervisor	
Signed:			
□ Resource Manager □ Station S	upervisor SERVICE PRO		

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Station	Date	Time	
Vehicle Reg. Number Call	Sign Mileage/Kilometers	Next service D	Due Contraction
Crew Name1	Crew Name 2		Serial No.
∟ Radio Test □ Mobile Phone □	Check Vehicle ECO mode	Portable Handheld F	 Radio □ Fuel Card in date
 Visual Warning Lights Audio Warning (Siren) Parking/Dip/Headlights Indicators All Brake Lights Reversing Lights Audio Warning, Tail-lift/Doors Wheel Studs/Indicators in Line Vehicle Tax/DOE/SCA Displayed 	 □ Check Oil Level □ Check Tyre Condition (Vi □ Wipers/Screen wash □ Start Engine □ Driver ID Fob □ Fuel Level (Full) □ Check All Seat Belts Fron □ Saloon Lighting & Power □ Waste Bin (Clinical Non C 	sual) Scer Vehi Rear Mirr All D t & Rear Scinical) Octo	Lift Check the Lights ticle Camera Check Heater ors Doors/Locks Operating Correct Extinguishers x 2 ning Triangle pus Device (Car/Light Van) er Flotation Device x 2
 PPE Issue Oxygen 2 X F Size Oxygen D/CD Size, Spare Entenox Size D De-Fib Daily Check, Test Strip Oxygen Masks Resuscitation Bag/Kit Paramedic Response Kits Suction Unit Carrying Chair (Compact) Stair Climber Chair (Stryker) Stretcher(s) Stretcher Harness (Adult, Child) 	 IV Fluids (All) In Da Drugs Bag (Sealed) Gel type burns kit (D Maternity Kit (Sealed) Cervical Collars All Spinal Equipment (C Sam Pelvic Sling II (I KED/TED Splints (Traction, Vac Immobilization Splin Frac Straps Orthopaedic Stretche IV Cannulaes (All Si 	Dispenser) d) In Date Sizes complete) Med & Lrg) cuum/Matress) nts (All) er (Scoop)	 PCR Forms Bandages/Dressings Glucometer Thermometer Body Bags Emesis Bags CPG or CPG-AP Book Hazchem Card Torch Gloves Disposable Triage Forms Sharps Container Blankets & Pillow

Document Control No. 1 (to be attached to Master Copy)

NASPO10 Vehicular Emergency Response Policy

Reviewer: The purpose of this statement is to ensure that a Policy, Procedure, Protocol or Guideline (PPPG) proposed for implementation in the HSE is circulated to a peer reviewer (internal or external), in advance of approval of the PPPG. You are asked to sign this form to confirm to the committee developing this Policy or Procedure or Protocol or Guideline that you have reviewed and agreed the content and recommend the approval of the following Policy, Procedure, Protocol or Guideline:

Title of Policy, Procedure, Protocol or Guideline:

NASPO10 Vehicular Emergency Response Policy

I acknowledge the following:

- I have been provided with a copy of the Policy, Procedure, Protocol or Guideline described above.
- I have read Policy, Procedure, Protocol or Guideline document.
- I agree with the Policy, Procedure, Protocol or Guideline and recommend its approval by the committee developing the PPPG.

Name

Signature (Block Capitals)

Date

Please return this	s completed form to:
Name:	Niamh Murphy
Contact Details:	Corporate Office
	National Ambulance Service
	Rivers Building
	Tallaght Cross
	Dublin 24
	email <u>niamhf.murphy1@hse.ie</u>

Document Control No. 2 (to be attached to Master Copy)

Key Stakeholders Review of Policy, Procedure, Protocol or Guidance Reviewer Statement

Reviewer: The purpose of this statement is to ensure that a Policy, Procedure, Protocol or Guideline (PPPG) proposed for implementation in the HSE is circulated to Managers of Employees who have a stake in the PPPG, in advance of approval of the PPPG. You are asked to sign this form to confirm to the committee developing this Policy or Procedure or Protocol or Guideline that you have seen and agree to the following Policy, Procedure, Protocol or Guideline:

Title of Policy, Procedure, Protocol or Guideline:

NASPO10 Vehicular Emergency Response Policy

I acknowledge the following:

- I have been provided with a copy of the Policy, Procedure, Protocol or Guideline described above.
- I have read Policy, Procedure, Protocol or Guideline document.
- I agree with the Policy, Procedure, Protocol or Guideline and recommend its approval by the committee developing the PPPG.

Name

Signature (Block Capitals)

Date

Please return this	s completed form to:
Name:	Niamh Murphy
Contact Details:	Corporate Office
	National Ambulance Service
	Rivers Building
	Tallaght Cross
	Dublin 24
	email <u>niamhf.murphy1@hse.ie</u>

Document Control No. 3 Signature Sheet: (to be attached to Master Copy)

Policy, Procedure, Protocol or Guideline:

NASPO10 Vehicular Emergency Response Policy

I have read, understand and agree to adhere to the attached Policy, Procedure, Protocol or Guideline:

Print Name	Signature	Area of Work	Date